Lamar University
College of Graduate Studies

Transfer Credit

With approval of the Doctoral Program Director, the Dean and the Graduate Dean, a student may transfer up to 12 semester hours of graduate work completed at an accredited institution. Only courses with grades of "A" or "B" or "S" which were accepted as graduate credit at the institution where the work was taken and not applied to a degree may be considered for transfer to the doctoral degree. All work toward the doctoral degree must be completed within 10 years, including any transfer credit. Transcripts of work to be transferred must be filed with the LU Registrar's Office prior to filing this form.

It is recommended that graduate transfer credit be allowed as indicated below:

_____	_____	Educational Leadership
Name	Student ID	Major

Institution where work was taken: _____

Credit to be transferred (maximum of 12 semester hours):

Course Title	Course No.	Sem. Hrs.	Date Taken	Grade

_____ _____
Doctoral Program Director Date

_____ _____
Dean of College of Education Date

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_____Approved and Recorded
_____Other _____

_____ _____
Dean of College of Graduate Studies Date

Submit original with a copy of the transcript to the Graduate Office. Also attach the official course description. The Graduate Office will distribute copies to Records and the Department. The Doc office generates this form.